



Smartsheet SuperUser Day

What is a Smartsheet SuperUser day?

We work with your present Smartsheet users & management team to identify and implement the very Smartest use of Smartsheet to optimise your Business Processes.

Delivered either at your premises for up to 8 people.

or as an Open or Online Course

We guarantee there will be “light bulb popping moments” when you realise how much time can be saved by utilising

SmartWorkflows, SmartStats and SmartGraphs

We will help manage the change process and develop a culture of innovation and continuous improvement

After an initial SuperUser Discovery morning session reviewing what is possible, each delegate is encouraged to examine their own processes and workflows to explore new ways of working with our assistance by Floor walking and group discussion.

- £850** for up to 8 delegates on your premises
- £250** per delegate Open Course or (£350 London)
- £250** for 5 hours of Online training over 4 sessions

Book your [SuperUser Day](#)

Open Courses in London Leeds or Southampton

[Contact us](#) for list of vacancies and Dates

All amounts are Plus VAT @ 20 % for Clients in the UK- Zero % clients outside UK.



Smartsheet SuperUsers:

Training, familiarisation and optimisation course outline

Delivered as a One Day (fast paced) or Two Days (more detailed) course

This training course is for those who have already attended the Smartsheet Discovery course or been self taught to a good basic standard of knowledge and now wish to really explore the maximum potential. Note we have a separate course for those dedicated to advanced [Project Management](#) in Smartsheet.

Herewith the course outline, but remember we are here to help you to do your job more easily so the course will be tailored to suit what you wish to get from it.

- Overview of some powerful use case examples
- Workflow design and implementation using the full range of features
- Organizing your work in the most intuitive and efficient manner
- Optimal repeatable methodology for designing new sheets
- Understanding the importance of Data Triggers in your design
- Designing Sheets that form part of your Workflows
- Building example workflows that suit your particular needs
- Smart Reports that reads across all of your Projects
- Setting up your dashboard inc. Workspaces and Folders
- Leveraging the difference between USERS and CONTACTS
- Resource Planning, analysis and management across teams and projects
- SmartMerge Sheets to create PDFs for output, e.g. Contracts, Quotes.
- Leverage multiple SmartForms that populate one sheet for detailed analysis
- Timesheets and Data collection opportunities for statistical analysis
- Project Management in Smartsheet using the latest hours/mins granularity
- Smartsheet Integrated with Outlook, OverDRIVE, DocuSign & ProofHQ- Overview
- Portfolio View/ Sky View - a Dashboard view of your business KPIs
- SmartStats and SmartGraphs from data collected in Smartsheet

Finally, we conclude by Summarising opportunities and suggestions for further Smartsheet development with colleagues present and managers.

See also our “Getting to grips with Project Management in Smartsheet” course.

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